



BOARD OF DIRECTORS
Lopez Island School District #144
October 25, 2023
Multi Purpose Room/LISD Zoom
6:00 PM
Board Meeting Minutes

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD School measures to control the coronavirus, in-person attendance is limited by social distancing and Zoom meeting access is available.

I. CALL TO ORDER:

Directors present: Chair Carrier, Vice-chair Guenther, Director O'Connell, Director Taylor, Director Price-Morris. Staff present: Interim Superintendent/K12 Principal Martin, SpEd Director, J.Hammond, S.Jones. A quorum was present.

Chair Carrier called the meeting to order at 6:00 pm.

II. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGEMENT:

Vice-Chair Guenther led the flag salute. Chair Carrier gave the land acknowledgement.

III. APPROVAL OF AGENDA:

Director Taylor moved to approve the Agenda. Discussion: Add item IX. Updates, Item F. Lopez Island Family Resource Center (LIFRC). Also add to XI. New Business: Item B. Open Letter to Governor Inslee. All voted to approve, the motion passed unanimously.

IV. APPROVAL OF MINUTES:

A. Regular Board Meeting of [September 27, 2023](#)

Vice-Chair Guenther moved to approve the minutes of 9/27/23. No discussion. Approved unanimously.

B. Work Session of [October 11, 2023](#)

Chair Carrier moved to approve the work session minutes of 10/11/23. No discussion. Approved unanimously.

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month September \$418,262.31

B. Consideration to approve:

1. AP Check Summary Warrant Numbers 118074 through 118114, totaling \$48,345.60
2. Contract for Stipend, LIFE Program Garden Coordinator (S.Jones)
3. Contract for Classified Employment, District Office Coordinator, amended (L.Jardine)
4. Contract for Classified Employment, Elementary Custodian (E.Clavel-Garcia)
5. Contract for Stipend, Secondary Science Club Advisor (N.Vliet)
6. Contract for Stipend, Senior Advisor (S.Murphy)

Director Taylor moved to approve the Consent Agenda. No discussion. Approved unanimously.

I. PUBLIC COMMENT:

When called forward, individuals will identify themselves and proceed to make comments within the three (3) minute time limit established by the board. The board is not obligated to respond to questions or challenges made during the public comment period and the board's silence will not signal agreement or endorsement of the speaker's remarks. The board may control the time, place, and manner of public comment. The chair/president may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the board imposes on itself.

No public comment.

VI. RECOGNITION AND GRATITUDE:

Chair Carrier noted that is Principals Month and she expressed a huge thanks to Dr. Martin for her work as principal.

VII. FINANCIAL REPORT: Kara Moore, NWESD Business Services Manager

A. [September Cash Balances](#)

B. [Enrollment Trends](#)

Lisa Matthews joined via zoom with slides. She reminded staff that end of the year reports will be provided in October.

VIII. ADMINISTRATIVE REPORT:

A. Elementary School Report

Dr. Martin shared slides with elementary school highlights: Literacy Intervention Program; Character assembly- Nov 3rd; Kindergarten guest readers; 1st grade -human body; 2nd- ancient asian civilization; 3rd -Wind in the Willows, helping 1st graders with writing; 4th grade- Marble Jar party, Island Marble Butterfly; 5th - pasta bridge engineering project; 6th - grilled cheese workshop.

B. Secondary School Report

Secondary highlights: PSAT- Oct 17; Mid-Term 1- Oct 27th; Character award assemblies Nov 6 & Nov 8; Fall sports; Senior Nights for fall; Homecoming week; Staff/Varsity volleyball game; AP trip to Sperry peninsula; Bellingham Field Trip; Field trip to Fire Hall.

K12 Update: PD Day- Oct 13; Coaching and PD Oct 16 & 17; conference week; Pumpkin Extravaganza- Oct 24; Writers in the School (Lopez Island Library program); attendance.

C. Superintendent Report

Dr. Martin continued with superintendent updates: Labor Management- changes to CBA and new stipend creation for Spanish Club; bullying reports (6 this month); Fentanyl presentation and community conversation- Nov 9; Vaccination clinic- Nov 14; HR updates- Counselor Position to replace retiring counselor J.Carter; ongoing need for paraeducators and bus drivers.

Dr. Martin appreciated LIPTSA, Lobo Pack, LIFRC, LIEF, District Office staff, office coordinators, Mary & Kara for continued support.

IX. UPDATES:

A. Associated Student Body (ASB)

Mirabella Velo sat in for ASB Representative Ruby Ervin-Mclean who was at a volleyball game. Last week ASB hosted a spirit week leading up to Homecoming; pep rally on Friday to honor soccer and volleyball teams; planning Veterans Day assembly -Nov 3; planning activities for upcoming holidays.

Dr. Martin asked if any veterans from the community

B. Lopez Education Association (LEA)

L.Swanson reported that teachers have been preparing for conferences. Labor Management meetings have been going well. The Modified Balance School Year Calendar committee asked LEA for feedback for next year's calendar. They are happy to be part of the superintendent search and appreciated the PD put together by LISD administration team. She presented a copy of the CBA for the board to sign.

C. Public School Employees (PSE)

President D.Steinbrueck reported that the PSE union contract comes due in 2024; happy with the process.

D. Lobo Pack

No report.

E. Parent, Teacher, School Association (LIPTSA)

President L.Bullock reported the Pumpkin Extravaganza was a successful community event. LIPTSA is raising funds for student yearbooks, teacher grants and redesigning the Ewert Commons. The next membership meeting is Nov 16 with a focus on the nominating committee to get more members for next year. They are also beginning to plan for next year's school supplies drive. She expressed appreciation to Serina Adams, Jamie Blair and Sheila Woodington for all their work planning the pumpkin event and thanked growers Jones Family Farms and Sunnyfield Farm for pumpkins.

F. Lopez Island Family Resource Center (LIFRC)

Stephanie Stratil shared a slideshow with updates regarding K-8 after school programs. Their partners are LISD, ALIGN, KWT'AHT, Pack, Lopez Island Library, Youth Conservation Corps. Programming is funded by the 21st Century Community Learning Center Grant. Lopez Thrift Shop scholarship funds snacks. Copies of the program booklet are available by request.

X. OLD BUSINESS:

A. Superintendent Search Committee and Process

Focus groups were held last week. Next meeting will be next week with the goal of finalizing the posting and interview process.

XI. NEW BUSINESS:

A. District Financial Committee & Issue Management Deck

B. Open letter to Governor Inslee

San Juan County Council member Jane Fuller shared a letter with the School Board addressed to Governor Inslee regarding the ferry system. Director Price-Morris commented that the letter was largely addressing Friday Harbor specific issues such as student commuters and tourism. She recommended that additional information be added to the letter or that Lopez Island School board drafts a supplemental letter to accompany the letter. Specifically, she'd like a heavier emphasis on the services industry commuters that are impacted. Director Taylor feels that a

supplemental letter would be best. Director O'Connell would like to focus on a specific doable change, which is to give buses free transportation. Chair Carrier supports the board signing the letter. Director O'Connell moves to include the Lopez Island School District's as co signers on the letter

XII. ADJOURNMENT:

Chair Carrier moved to adjourn the meeting. Discussion: Director Taylor reported that the planning department changed the zoning on the southern parcel.

All voted to approve the motion to adjourn. Chair Carrier adjourned the meeting at 7:23 pm.

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.